



**SHIVRATNA INSTITUTE OF MANAGEMENT STUDIES,
SHANAKARNAGAR, AKLUJ**

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- मान्यता - 1. एनजीसी/२००९/(१८९/०१)/मशि-४ दि. १४ जुलै २००९
2. जा.क्र.शिससं/उशि/कोवि/५०६३ दि. २७ जुलै २००९
3. SOL/BCUD/AFFI/910/3289 Date - 01 Sept. 2009

WEBINAR ON TIME MANAGEMENT

DATE: 05.09.2020





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Date: 01.09.2020

To,
Mrs. Sarika Kedar,
Karmaveer Bhaurao Patil Mahavidyalaya,
Pandharpur

Sub: Invitation as a key speaker

Respected Sir,

It gives me immense pleasure to inform you that college has decided to organize a webinar entitled "Time Management" on September 05, 2020. Hence we cordially invite you as a key speaker.

Your experience and expertise in this field will definitely useful for our students to know about the time management. The time for the session will be from 10.00 am. Please do the needful.

Thanking you,


Principal
Shivratna Institute of Management
Studies, Shankarnagar-Akluj



PAMPHLET OF WEBINAR ON TIME MANAGEMENT



SHIVRATNA INSTITUTE OF MANAGEMENT STUDIES
Shankarnagar, Akhuj.



WEBINAR *on*
TIME MANAGEMENT

From
05/09/2020
to
05/09/2020



Key Speaker : Mrs. Sarika Kedar





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Date: 02.09.2020

NOTICE

All the students are hereby informed that we had organized webinar on the topic Time Management on September 05, 2020 at sharp at 10.00 am. The platform used for webinar will be Google meet. The link will be sent on whatsapp before half an hour of the webinar.

AGENDA FOR WEBINAR

Time	Activity	
10.00 am – 10.10 am	Introduction	Mr. Sathe B.M.
10.15 am-10.20 am	Introduction of key speaker	Mr. Kangale N.R.
10.20 am – 11.20 am	Address of Key Speaker	Mrs. SarikaKedar
11.20 am – 11.40 am	Communication with students	
12.00 am – 12.05 am	Vote of thanks	Mr. Kangale N.R.

Co-ordinator, IQAC
Shivratna Institute of Management
Studies, Shankarnagar-Akluj



Principal
Shivratna Institute of Management
Studies, Shankarnagar-Akluj



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3. SOL/BCUD/AFFI/910/3289 Date - 01 Sept. 2009

Date: 05.09.2020

REPORT OF WEBINAR ON "TIME MANAGEMENT"

Shivratna Institute of Management Studies, Shankarnagar, Akluj had conducted a "Webinar on Time Management" on 05.09.2020 at 10.00 am. The key speaker for the webinar was Mrs. Sarika Kedar, Faculty, Karmveer Bhaurao Patil Mahavidyalaya, Pandharpur.

The key speaker has enlightened people about the various strategies that they can implement in their daily lives to better manage the time.

Objectives of symposium:

- How to manage the time?
- Effective utilization of time in this pandemic of covid 19

Outcomes:

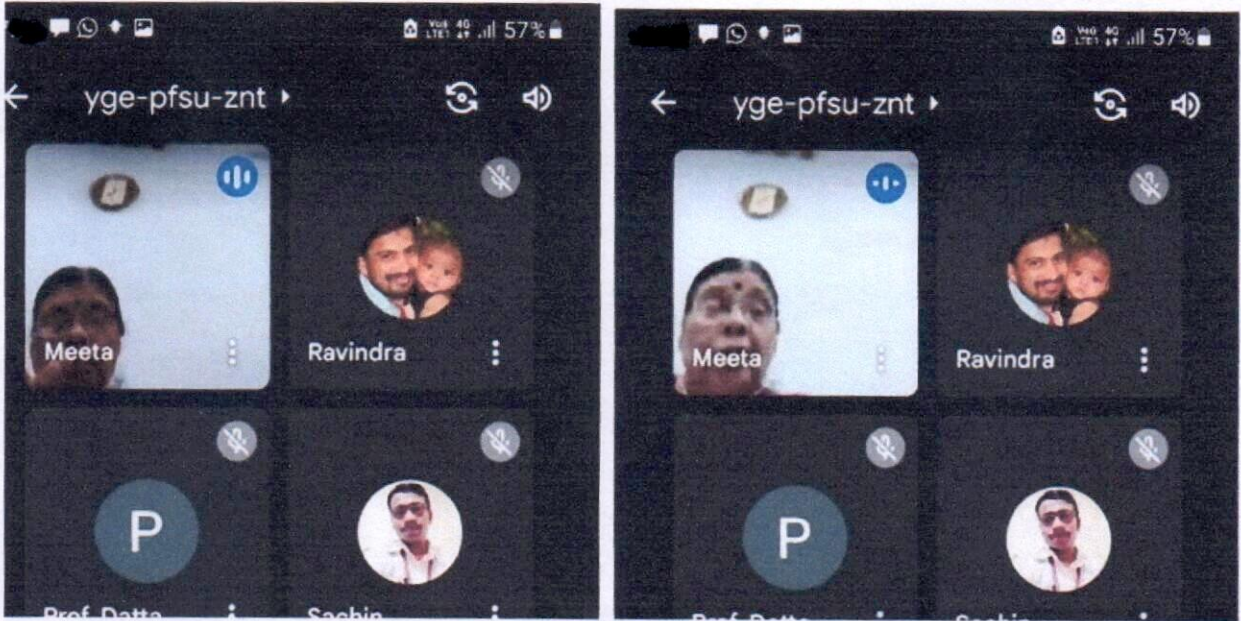
- Students understood to set a priority to do the task on time
- Perform One Task at a time
- Celebrate Small Success too
- Finally the session was ended with vote of thanks.

Co-ordinator, IQAC
Shivratna Institute of Management
Studies, Shankarnagar-Akluj



Principal
Shivratna Institute of Management
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SCREENSHOT OF ONLINE WEBINAR





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Ref: SJMS /21-C/ 2020-21

Date: 05.09.2020

To,
Mrs. Sarika Kedar,
Karmaveer Bhaurao Patil Mahavidyalaya,
Pandharpur

Sub: Letter of Gratitude

Respected Sir,

It's a great pleasure to express my gratitude on behalf of our college for your contribution as a key speaker on the topic "Time Management" on September 05, 2020.

The students were really impressed with your language, knowledge, communication skills. We expect you will continue the rapport in near future also.

Thank you,




Principal
Shivratna Institute of Management
Studies, Shankarnagar-Akluj