



SHIVRATNA INSTITUTE OF MANAGEMENT STUDIES, SHANAKARNAGAR, AKLUJ

Tal.Malshiras Dist.Solapur (M.S.) 413 118

(Affiliated to Punyashlok Ahilyadevi Holkar Solapur University, Solapur)

Phone : (02185) 222509, Mob.:9822124191,9011311406,9975120093

Email : rmpakluj@gmail.com Website : www.simsakluj.org

- मान्यता - 1. एनजीसी/२००९/(१८९/०९)/मशि-४ दि.१४ जुलै २००९
- 2. जा.क्र.शिससं/उशि/कोवि/५०६३ दि.२७ जुलै २००९
- 3.SOL/BCUD/AFFI/910/3289 Date - 01 Sept. 2009

Admission and Reservation Policy

The college conducts admissions for Under Graduate programme in every year in a well- structured and transparent manner, following the reservation norms and guidelines of the Government of Maharashtra and guidelines of the Punyashlok Ahilyadevi Holkar Solapur University, Solapur. The details of the process and procedures for admission are detailed here:

- **Admission Committee:**

Admission activities of the college are regulated and supervised by an admission committee of the college. The admission committee consists of the following members.

Sr.No.	Name	Position	Phone No
1	Dr. Kumbhar.A.C	Chairman	9822124191
2	Prof. Sathe.B.M	Member	9011311406
3	Prof. Kangale.N.R	Member	9766538401
4	Prof. Sayyad.V . H.	Member	8805069228
5	Prof. Dhainje.S.R	Member	9503949977
6	Prof. Uppalli.S.D	Coordinator	9890172602

- **Application for admission:**

Applications for the admissions to be submitted in the given period provided in the advertisement. Every applicant is required to provide E-mail address and mobile number at the time of registration. The selections communications will be sent on the same email and mobile number.

The detailed admission notification, guidelines, schedule and criteria will be notified on the website of the college.

Bachelor of Business Administration (BBA)

- **Title :**

The degree shall be titled as Bachelor of Business Administration (BBA)

- **Objectives of the Programme:**

This is a three years bachelor degree course in Management aimed at developing Manager and Entrepreneur professional in management mostly in business world. The emphasis is to have generality of developing professionals as Manager, Entrepreneur administrators etc.

- **Duration:**

- i) The course shall be a full time course.
- ii) The duration of course shall be three years.
- iii) The course shall be run on self-Financing basis.

- **Programme Intake:**

A batch shall consist of 60 students.

Sr.No.	Programme Name	Year	Intake
1	BBA	I	60
2	BBA	II	60
3	BBA	III	60

- **Eligibility:**

- i) A candidate for being eligible for admission to the Degree Course in Management. Candidate shall have passed XII std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent or any Diploma of not less than two years.
- ii) A candidate has to appear for a common entrance test to be conducted by college for getting admission to this course.

The merit list will be prepared on the basis of percentage of HSC and percentage at entrance examination. Students will be admitted on the basis of Merit list.

- **Syllabus & Nature of question paper for entrance test:**

- Total Marks: 50

- 25 Multiple Choice Questions, each carries 2 marks.
- Questions will be based on English Grammar, Quantitative aptitude, Introduction to Business Management, General Knowledge

Cancellation Rules:

Cancellation of admission and refund of money shall be as under:

1. Cancellation of admission and refund of money shall be made as per the Public Notice (F.No.1-3/2007 (CPP-II) date 23rd April, 2007 & F. No. 6-1(7)/2006(CPP-1) date 22 June, 2011) by University Grants Commission, New Delhi.

2. A student shall not be entitled to claim refund of tuition fees, if he leaves the college or the institution after the last date of admission to such college/Institution and no substitution admission is done to that seat.

3. On cancellation of admission, the student from reserved category will have to pay the fees as per university rules.

4. All Deposits such as Caution Money, Library Deposit, Laboratory Deposit, etc. shall be refundable subject to such deductions as may be necessary on account of any damage to the property of the institution concerned such as breakages to Laboratory equipment, loss of library books etc. for which a student is found responsible. [The application for refund of such deposits shall be made within six months either from the date he/ she leaves the college or completes the course and the said institution shall refund the amount within 30 days from the date of receipt of application.]

5. Only tuition fees and no other fees shall be refundable.

6. If a student gets his admission at another college or institution providing courses different from those in the College or the institution to which he had first sought admission and paid tuition fees provided that he has kept the authorities of such a college or the institution informed in time about his application for admission to another college or institution. The application for refund of tuition fees in such cases must be forwarded through the Principal of the College or Institution which the student actually joins, giving pertinent details such as the course selected by him, the date of his application for admission to the college or institution concerned, the date of his admission to the college or institution, etc.

7. In the case of a student, who fails to inform the authorities of the college or the institution to which he has been given admission, about his intention to leave or change the college or the institution, such authorities shall be entitled to charge full fees for the term or the year, as the case may be.

8. These rules shall not be applicable to colleges/ institutions run by the State Government

- **Distributions of Reservation seats for admissions are as follows,**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as per the details in table given below,

Sr. No.	Category of Reservation	Percentage of Reservation
1	Scheduled Castes and New Buddhist (SC)	13.0 %
2	Schedule Tribes (ST)	7.0%
3	Vimukta Jati (VJ) /Denotified Tribes (DT) (NT-A)	3.0%
4	Nomadic Tribes 1 (NT-B)	2.5%
5	Nomadic Tribes 2 (NT-C)	3.5%
6	Nomadic Tribes 3 (NT-D)	2.0%
7	Other Backward Classes (OBC)	19%
8	Economically Weaker Section (EWS)	10 % (From A. Y. 2019-20, Seats are supernumerary)

If any seats remain vacant in reserve category it will be filled through following interchangeability process mentioned below:

Group 1	I.	Scheduled Caste and Scheduled Caste persons who have adopted Buddhism (SC)	II .	Scheduled Tribes (ST)
Group 2	I.	De-notified Tribes (VJ) (A)	II .	Nomadic Tribes (B)
Group 3	I.	Nomadic Tribes (C) Other Backward Castes (OBC)	II .	Nomadic Tribes (D)

- After following the admission rule, if some seats still remain vacant then those will be filled on the basis of a consolidated merit list of all remaining backward class candidates.
- After this, if some seats reserved for backward class remain vacant, they will be filled from the merit list of open category candidates.

- **Standard of Passing:**

A candidate must obtain minimum 40% marks for passing in each university examination paper, internal examination, Lab course, Mini and Major Project.

- i) Class will be awarded on the basis of marks obtained by the candidate in all the six semester examination.
 - ii) Candidate who has secure 40% marks in each head of internal credit and semester examination shall be declared to have passed in the paper.
 - iii) A candidate who fails in any particular theory papers shall be allowed to reappear for that theory paper. However, his/her internal credit marks shall be carrying forwarded.
 - iv) Internal as well as External marks has separate passing head.
- **Award of Class:**
Class should be awarded to the students of BBA on the basis of aggregate marks in the six semesters.

- **The award of class shall be as under:**

Aggregate 70% and above	First class with distinction,
Aggregate 60% and above	First Class But less than 70%,
Aggregate 50% and above	Second Class But less than 60%
Aggregate 40% and above	Pass Class But less than 50%



Principal
Shivratna Institute of Management
Studies, Shankarnagar-Akluj

